

# CONNECTING TO PHONE LESSONS

## 1. DIAL IN PROCEDURE

Using your school phone:

1. Dial 1800 141 220 (Freecall) or 07 3181 5999 (User Pays).
2. You will be prompted to enter the Conference Number\* (10 digits) followed by the # key
3. You will be asked if you are the leader (teacher) – please ignore this.
4. You will be asked to state your name then press the # key.
5. If the leader (teacher) is not in the lesson you will hear the 'On Hold' music until the teacher logs in.
6. Once the leader (teacher) logs in your lesson will start.

When the lesson is over simply hang up your phone.

\*The school will issue you with a Conference number which will correlate with your teacher/class/lessons/times.  
If you experience any problems please contact our Technical Officer on 07 4744 8306.